

Minnesota Hunter Jumper Association

Board Meeting Minutes

March 4, 2019

Held at Leatherdale Equine Center

Name	Present	Name	Present	Name	Present	Name	Present
Sue Novak	X	Heather Parish		Kelly Volp		Gretchen Erpelding	X
Norine Wilcox	X	Lisa Masica	X	Betsy Kieffer	X	Richelle Fermanich	X
Kaylyn Cody	X	Nancy Giacchetti	X	Jane Martinson	X	Michelle Kallenbach	X
Tammy Johnson	X	Kelsey Ostberg	X	Elizabeth LaFrenz	X		
Betsy Gambach	X	Anne Steeves	X	Gayle Castro	X		

Summary of Motions

Motion	Moved	Second	Approved	Not Approved	Comment
Meeting Minutes – February 4, 2019	LaFrenz	Steeves	X		Approved with change of Richelle Fermanich to Michelle Kallenbach in the Communications paragraph.
Treasurer's report for February 2019	Kieffer	Castro	X		
Motion to sponsor \$100 towards refreshments at the clipping clinic at Carrageen Farm.	Kieffer	Cody	X		
A motion to accept applications for MHJA affiliation for the Urban Equine Events shows - Good Time Days on April 11-14, Mid States Summerfest on June 5-9, Encore on June 12-16 and Fall on September 11-15.	Kieffer	Masica	X		
Adjourn	Kieffer	Steeves	X		

Sue Novak called the meeting to order at 6:42.

1. Meeting Minutes: Approved.

2. Treasurer's Report:

Income for February included \$1,215 in Membership and \$1,085 in Newsletter Advertisements. Total Income for February was \$2,300.

Expense for February included \$3,075.90 for publishing and mailing of MHJA Newsletter, \$250 in Sponsorship to Red Pines Horse Shows, and \$367 for general and administrative expenses. Total Expenses for February were \$3,692.90.

- MHJA Horse Show:** The MHJA Horse Show will be held May 15-19, 2019 at Carriage House Farm. Officials have been hired. The Committee is looking for additional stalls to rent or purchase. Norine Wilcox indicated that we will have to be able to set up the stalls a day earlier which means expenses for help and facility rental will increase. The price of the stalls will go from \$150 to \$175.
- Membership:** Renewal, Reminder and Welcome letters were sent out in February. 14 Renewals were received in February.

5. **Jr Board:** The committee is thinking about new ideas and activities for 2019. They are investigating doing something at one of the clinics that is being held this spring. Gail Castro made a recommendation that the MHJA give a need based scholarship related to horse activities. The committee will work on a proposal. Kelsey Ostberg asked if the MHJA would support the clipping clinic, to be held on April 27, 2019, by providing brochures and refreshments. A motion was made and approved to sponsor \$100 towards refreshments at the clipping clinic at Carrageen Farm. The MHJA will be a co-host to the event. Sue Novak indicated that Wild Oak would like to host a Derby for Jr riders in the fall. Elizabeth LaFrenz asked about a liability release for Jr events. Michelle Kallenbach will look into release forms.
6. **Communications:** Nancy Giacchetti has updated the web site so it is ready for information. She has looked into making the Horseman's Directory map more usable and being able to accept charge card payments. There was discussion around having the photo release statement added to entry blanks. Michelle Kallenbach indicated that we could post crowd release signage at events. Nancy Giacchetti will draft language that can be used at events, in literature and on websites
7. **MHHS:** Nancy Giacchetti indicated the Northern Lakes Pony Club is holding a fund raising raffle that includes a \$15,000 horse trailer. They asked if they could hold the raffle at the MHHS. The person that coordinates the vendors for the MHHS is retiring and they have found another person to do it. The Committee is looking for vendor recommendations and what might interest non-horse people to attend.
8. **Newsletter:** The Newsletter is in the editing process at the new printer. Deadlines for future Newsletters are June 22, August 25 and November 8.
9. **PR and Marketing:** Nancy Giacchetti indicated four new advertisers have committed to run adds for the year. There were 15 renewals for advertisements.
10. **MHJA Year End Awards Banquet/Silent Auction:** The 2019 Year End Awards banquet will be held on January 25, 2020.
11. **Year End Awards:** Sue Novak obtained prices for 5" X 7" picture frames to give to Perpetual Trophy winners. The cost of the frames is approximately \$10. Jane Martinson indicated that scrims will be given for Hunter and Jumper Champion prizes. She will look into backpacks for Equitation Champion prizes, saddle pads for Hunter and Jumper Reserve Champions and clay bowls for Equitation Reserve Champion prizes.
12. **Zone VI Affiliation:** Zone VI Betsy Kieffer indicated that the MHJA has four people on the committee – Betsy Kieffer, Sue Novak, Greg Novak and Heather Parish. Changes to specifications for 2020 included Children's Hunter Pony can be combined with Children's Hunter Horse, Adult Equitation can be combined with Aged Equitation, height of fences for 11 and Under Equitation will be 2'3" to 2'6", 12-14 Equitation will be 2'9 to 3'3", 15-17 Equitation will be 3'3" to 3'6" and Adult Equitation will be 2'9" to 3'3". She also indicated that there are enough members to hold Children's/Adult Amateur Hunter Zone Championships in Zone VI.
13. **Strategic Planning:** Lisa Masica sent information for review via email. Comments should be sent to Lisa. She will continue working on it. Betsy Kieffer indicated that something should be included about education opportunities.
14. **Insurance:** The current policy is for \$1,000,000. Sue Novak has requested insurance quotes for \$2,000,000 and \$3,000,000 liability for Officers and Directors of the MHJA Board and for \$350,000-\$500,000 for fraudulent credit card charges.
15. **Show Standards Specifications and Approvals:** Betsy Kieffer received applications from Urban Equine Events for the following shows - Good Time Days on April 11-14, Mid States Summerfest on June 5-9, Encore on June 12-16 and Fall on September 11-15. A motion was made and approved to accept all applications for affiliation.

16. **Other Business:** Betsy Kieffer indicated that the MHJA may be able to get a used defibrillator from the Corcoran Police Department. They are donating them to non-profit organizations and are about 6-7 years old.
17. **Future Meetings:** Future meetings will be Monday April 1, April 29, Tuesday, May 28, Monday, July 8, 2019 at 6:30 pm at Leatherdale Equine Center.

The next board meeting will be Monday, April 1, 2019 at Leatherdale Equine Center.

Meeting was adjourned at 8:50.